

KERALA STATE CO-OPERATIVE BANK LTD  
(KERALA BANK)

Cobank Tower  
Vikasbhavan P.O  
Palayam,Thiruvananthapuram  
Pin-695033

Ref No.PED/1/21-238/VOL III/2019-20

Date: 12.03.2020

**QUOTATION NOTICE**

Sub:- Quotation invited from EMC empanelled Energy Auditors for conducting mandatory energy audit at Cobank Building of KSCB Ltd.

Sealed quotations are invited by the CEO of the bank from the EMC empanelled Energy Auditors for conducting mandatory energy audit at Cobank Building of KSCB Ltd.

**Scope of Work**

It is proposed to have services of EMC empanelled Energy Auditors for conducting mandatory energy audit complying to Govt Order – GO(Rt) No.2/2011/PD dated 01-11-2011 at Cobank Building of KSCB Ltd.The Bank has decided to convert these Cobank Building into Green Building. In order to make the building energy efficient and to reduce their energy intensity, it is mandatory to conduct Energy Audit at High Tension Extra High-Tension installations once in three years. Our Head office building ie,Cobank building is under the category of HT.

**Terms & Conditions**

1. **Contract:-** You are requested to execute an agreement in Kerala Stamp Paper worth Rs.200/- with a security deposit of 2% of contract Amount in DD(Nationalized/Scheduled Bank) favouring CEO Kerala state co-operative Bank Ltd for the fulfillment of the contract.
2. The quoted rates shall be inclusive of all taxes.

3. The offer shall include the attested copy of Empanelment document from EMC, ID cards of BEE Certified Energy Auditors and Experience certificates from minimum two reputed firms / establishments.
4. No advance payments shall be applicable. 100% payment will be passed and 95% will be released on satisfactorily completion of energy audit and submission of energy audit report (one copy to the concerned Department Head and Director, EMC).
5. The work should be carried out on prior permission from the Department Heads of various department working in the building without affecting their routine work.
6. The contractor should arrange the proper storage of materials/tools/instruments at sight and no responsibility will be taken by the bank in the event of any loss or damage of the same.
7. The work shall be carried out in the presence of a BEE Certified Energy Auditor deputed by you.
8. The work shall be completed on execution of the agreement, complete and the detailed audit reports of the concerned Department shall be produced before EMC evaluation committee and the evaluation shall be completed before 25/03/2020.
9. Post Audit support:- You are required to visit and review the performance of equipment's and related audited by you on a minimum six months frequency till the next energy audit due or three years from completion of evaluation whichever is earlier at the concerned unit and send a detailed report on the review including performance level, improvements suggestions, critical maintenance works to be attended to avoid energy loss, suggestions to Banks etc. You are required to assist or prepare the relevant tender documents including specifications and other documents as required with supporting cost benefit analysis with IRR for implementation all the energy conservation projects suggested by you in the audit.
10. You are required to prepare and submit to us, the necessary application and documents to avail **Energy Audit Subsidy** from EMC.
11. You are required to prepare and submit to us, the necessary applications with all relevant supporting documents for the **Kerala State Energy Conservation Awards**.

The quotation should be complete with all respect in a sealed cover and super scribed as “quotation for the energy auditors for conducting energy

audit at Cobank Building of KSCB Ltd'' which should be submitted on or before last date **18/03/2020@3 P.M** in the P&E Department of KSCB Ltd, Kerala bank, VikasBhavan, Thiruvananthapuram-695033

Any details in this regard can be had from the Assistant Engineer of the Bank during working days(Ph:9946951643/04712547228)

The quotation will be opened on **18/03/2020@4 P.M** at the P&E Department of KSCB Ltd. In case **18/03/2020** is declared holiday, the quotation will be opened on the next working day at the said time and venue.

The quotation received after due date and time shall not be entertained.

The CEO,Kerala state co-operative bank Ltd, Cobank Tower, VikasBhavan, Thiruvananthapuram-33 reserves the right to reject or accept the quotation at its own discretion.

Quotation inviting Authority